

Apprentices Act
Schedule III (Rule 14)
Format IA

Last date for forwarding the contracts for registration

For the apprentices engaged from 16th January to 15th April - 30th April

For the apprentices engaged from 16th April to 15th July - 31st July

For the apprentices engaged from 16th July to 15th October - 31st October

For the apprentices engaged from 16th October to 15th January - 31st January

Name and Address of Establishment : _____

Telephone No. _____

Telex/Fax No: _____

Telegram: _____

E-Mail Address: _____

To,

The State/Union Territory Apprenticeship Adviser/The Regional Director of Apprenticeship Training

Subject-Intimation regarding engagement of apprentices and forwarding their contract for registration

Sir/Madam,

Following apprentices have been engaged in our establishment. Their contracts are forwarded for registration:

Serial Number	Name	Father's/Mother's Husband's Name	Trade

We have satisfied ourselves that they fulfill the eligibility criteria as per the provisions of Apprentices Act, 1961 and rules made thereunder. Copies of attested certificates are also enclosed.

Yours faithfully,

Signature of Employer with Designation and Seal

Encl: as stated above